**RMS PTA MEETING MINUTES**

*Kim Miller’s Home*

August 25, 2016

**Attendees**: Kim Miller, Danielle Curran, Marietta Goldman, Jone Luizza, Joan Nelson, Karen Simard, Sharon Baum, Candace Haske, Lisa Brooks, Brooke Shepard

**President’s Report** – **Kim Miller**

Kim shared that new name PTA name tags were made and will be kept in the main office.

Schedule day is Thursday, September 1. 6th grade orientation will be first with a 15 minute talk and welcome from Dr. Wasnock. All teachers will be in the school and students can walk the halls and meet the teachers.

The PTA will be selling memberships and spirit wear as well as collecting for the Raider Fund.

We will include a form that lists the way you can donate to the Robious PTA and hand them out at the front door during fee day.

Radier Fund

Kroger

Box Tops

This form will also be included in the first day of school packet that we will be putting together – this will be printed at the county center.

The School is encouraging parents to pay fees online so many may not be prepared to pay for other things. We will be sure to get a package to every student for the first day of school with a return envelope that can be dropped off to the first period teacher or the front office.

6th grade parents are used to completing a package from elementary school so we are hoping this makes it easy for them.

Kona Ice truck will be there for Fee Day.

Unfortunately the school will not have a book keeper present for Fee Day – Tammy is ill so they will be encouraging parents to pay online or in the computer lab if they really want to pay at school.

We have a new Treasurer – Welcome to Shanon Deyerle!

Kim shared a copy of the Expense Reimbursement form and let the board know that they can submit expenses to Shanon. Kathy Greatwood will pass the treasurer records onto Shanon.

A copy of the Audit from July 2015 to June 2016 is included.

The audit was done with a county audit swap where two schools swap records – took a little longer than expected since the other school uses debit cards.

Comment from the audit was if we give out gift cards – the winner has to sign off on it.

**Kim presented the Audit to the Board**

**Motion to accept the audit was made by Lisa Brooks** – Seconded by Danielle Curran. All were in favor, no one opposed. Current Audit Accepted.

**Landscaping – Sharon Baum**

Landscaping day is set for Saturday, August 27th. The focus will be on weeding the native garden bed – the plants have grown aggressively and the weeds have taken over. We need to remember that the space in front of the building needs to be visible so an intruder is unable to hide there. The county parks & rec would prefer grass.

Kim suggested some ideas that parents can pick a month to week or we can have clubs pick time slots and be responsible for weeding. Sharon recommended an Eagle Scout project.

Sharon also said she will be sure to spray round up and weed killer and then maybe we can use a ground cover.

There was talk of tending to the zen garden in the courtyard as well.

Sharon has arranged for a dump truck to help with the clean up.

An idea for Community Service Project: Sell bulbs for cancer awareness and then Robious can plant them @ the end of October and have a ceremony in the Spring when the bulbs start to grow.

**VP Fund Raising -Danielle Curran**

Mentioned that we would include Raider Fund, Kroger and Box Tops on the form handed out at Fee Day and on the first day of school.

**Secretary – Marietta Goldman**

Mentioned that we would start collecting for denim drive at Fee Day and then push hard during Back to School Night. Will also purchase balloons and pick them up for Fee Day.

**Treasurer Report – Kim Miller gave report**

Copies of the Budget and Profit and Loss Statement are attached. Kim mentioned that we gave a donation to the school from the end of last year. We also have a faculty fund that can be used to purchase rewards for the teachers. We learned that we are able to write checks once the audit is approved.

**Membership – Brooke Shepard**

We decided to increase the individual membership fees to $10 and the family membership fees to $20 to cover the increase from the National PTA.

**Kim presented the increase in PTA membership fee to the Board.**

**Motion to accept the increase was made by Lisa Brooks** – seconded by Danielle Curran. All were in favor, no one opposed – Motion for Increase Accepted.

**Welcome Desk** – **Karen Simard**

The welcome desk has volunteers for the first few weeks and not too many opening going forward – so the sign ups are in good shape.

**Reading Program – Joan Nelson**

More info to come.

**Spirit Wear – Candace Haske**

Spirit wear has been ordered and will be on hand for Fee Day. We will have inventory this year and then open up again to sell for other dates. Candace can use some volunteers for fee day.

Kim shared - We have new admin overseeing athletics and we are now an Under Armor School.

**Fall Dance – Jone Luizza**

The fall dance will be held on October 14th – more details to follow.

**Teacher Appreciation – Lisa Brooks**

Lisa is set for the teacher breakfast on Monday August 29th. We are also contributing food to the party for Susan Coleman’s 50 years of teaching to be held on Wednesday, August 31st.

**Next Board Meeting Scheduled for September 12, 2016 –** *the meeting will be held in the RMS Library*